The U.S. Senate Committee on Health, Education, Labor and Pensions (HELP), Office of the Ranking Member, seeks unpaid interns for the summer of 2016. The positions offer undergraduate, graduate, and law students the opportunity to gain substantive experience in a Senate office while participating directly in the legislative process.  Intern responsibilities include, but are not limited to: assisting Committee staff in performing office duties, conducting research, analyzing legislation, drafting memorandums, and organizing hearings. Interns play a key role in the office and will work closely with senior policy advisors.

**HELP Committee:** The HELP Committee works on a wide range of issues in the areas of health, education, labor, workforce, pensions, and oversight. Please specify within your application which office or offices you would prefer to work in.

**Qualifications**:  Applicants should have (i) an interest in public policy and (ii) a desire to learn.  They also must have good attention to detail, work well under pressure, be self-motivated, and possess excellent written and oral communication skills.  **Hours are flexible, but applicants should be available to work in the office at least four full days a week.**

**Openings:**

**Health Policy Intern:** interest or experience in health-related matters including but not limited to: the Food and Drug Administration, Centers for Disease Control and Prevention, the National Institutes of Health, Medicare/Medicaid, Health Information Technology, Women’s Health, Children’s Health, Mental Health, the Affordable Care Act, health equity/disparities, and public health.

**Education Policy Intern:** interest or experience in education-related matters, including early childhood, k-12, and postsecondary education issues.

**Labor Policy Intern**: interest or experience in worker place related matters, including: labor rights, worker health and safety, equal employment opportunity and civil rights, wage and hour protections, family and medical leave, international labor rights, National Labor Relations Board, and Equal Pay.

**Workforce, Economy, and Pensions Policy Intern:** interest or experience in workforce and economic development, job training programs, pensions and retirement issues, and statistical analysis, especially as it relates to HELP committee topics.

**Communications Intern**: journalism, communications, or public relations undergraduate student with interest and experience in politics and journalism.

**Oversight Law Clerk**: clerkship open to current law students or recent law school graduates who are interestedin health, education, and labor law and policies that strive to protect consumers, workers, and the public. Previous experience in government is not required but candidates should have a general understanding of the legislative process.

**Pensions Law Clerk:** clerkship open to current law students with an interest in (i) labor and employment law, (ii) employee benefits law (ERISA), and (iii) workplace rights. Previous experience in government is not required but candidates should have a general understanding of the legislative process.

**Applications**:  Interested applicants should apply to this position by emailing a cover letter, resume, writing sample, and application form (found on the HELP Committee website- <http://www.help.senate.gov/ranking/internships>) to InternshipD\_HELP@help.senate.gov. In addition, two recommendation letters may be sent and will be accepted, but are not required. Washington state ties are preferred but not required. Applicants are accepted on a rolling basis. The deadline for the summer 2016 internship program is **Monday, March 7th, 2016**. The office is an equal opportunity employer.  We do not discriminate on the basis of race, color, religion, sex, national origin, age, disability, gender, identity or sexual orientation.